



Van Buren Intermediate School District  
 490 S. Paw Paw St.  
 Lawrence, MI 49064

NONPROFIT ORG  
 US POSTAGE PAID  
 LAWRENCE MI  
 PERMIT NO. 27

Or Current Resident



**Free Tax Preparation Begins In February**  
 Volunteers will assist with preparation of basic returns.  
**Van Buren County United Way 269-657-2410**



**WHAT YOU NEED TO BRING WITH YOU**

- Valid picture ID (Drivers License, Michigan State ID, Military ID).
- Copy of 2016 tax return if you have one.
- Social Security cards for all persons listed on your return.
- W-2 and/or 1099 forms from all 2017 jobs.
- 1099-G form, if you had any unemployment benefits in 2017.
- 1099-INT form, if you received interest income in 2017.
- Any statements received from a mortgage company during 2017 or name and address of landlord and amount of rent paid.
- Property tax receipts or bills for taxes paid in 2017.
- IRS notices or letters sent to you or someone in your household during 2017.
- Heating bills from 11/01/16—10/31/17
- ITIN card from IRS if you have one.
- Your bank routing & account number for direct deposit. (Paper check is still available.)
- Annual DHHS statement for assistance received in 2017.
- Child care expense receipts and provider's name/address/EIN/Social Security number.
- Proof of Health Insurance Coverage or Healthy Michigan Marketplace for 2017

\*\*\*Married filing Jointly—BOTH parties must be present\*\*\*

Service free of charge for low to moderate income taxpayers, (incomes below \$54,000 and not operating a business.)

**Tax Prep. Sites**

**\*Paw Paw:** VBC United Way  
 Feb 1st—March 29th  
 Walk in only: Tues. & Thurs.: 3-6 pm  
 Appointment only: Sat. 10 am - 2 pm  
 269-657-2410

**\*Hartford:** DHHS Office  
 Feb 6th—April 12th  
 Tues., Weds. & Thurs.: 10 am-3 pm  
 Walk ins only; 269-621-2997

**\*Covert:** United Civic Org.  
 Thurs. & Fri.: 10am-3pm  
 By appointment only: 269-764-8854

**\*South Haven:** Senior Services  
 Tuesdays & Thursdays  
 Appointment only 269-655-8000

*It is the policy of the Van Buren Intermediate School District that no discriminatory practices based on race, color, national origin, sex, (including sexual orientation or transgender identity), disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information, or any other legally protected category, (collectively, "Protected Classes"), be allowed in its programs and activities, including employment opportunities. Inquiries regarding the non-discrimination policies should be directed to Barbara Matthews, Director of Finance & Operations or Dave Manson, Assistant Superintendent, 490 S. Paw Paw Street, Lawrence, MI 49064, 269-674-8091.*